

**Williams County Board of Developmental Disabilities
Meeting Minutes**

November 17, 2025 – 11:30 a.m.

The November 17, 2025, Regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:34 a.m. by Vice President, Mike Elkins.

Roll call: Randy Allomong, Mike Elkins, Robin Kurtz, Nettie Nichols, and Tanya Robarge

Excused Absence: Ben Baldwin and Abigail Wurm

Guests Present: Andrea Hammond, Superintendent; and Nichole Rigelman, Director of Business

Public Comment

None

Agenda

To approve the November 17, 2025 meeting agenda.

Motion: 111725-01

Motion: Randy Allomong

Second: Tanya Robarge

Motion approved unanimously.

Minutes

To approve the October 20, 2025 regular meeting minutes.

Motion: 111725-02

Motion: Robin Kurtz

Second: Abby Wurm

Motion approved unanimously.

Financial Reports

To approve the October 2025 financial reports.

Motion: 111725-03

Motion: Tanya Robarge

Second: Randy Allomong

Motion approved unanimously.

Program Reports: See attached reports

Superintendent

Personnel

EI/HMG/Special Olympics

Community Services

New Business:

2026 Program Calendar

To approve the 2026 program calendar.

Motion: 111725-04

Motion: Robin Kurtz

Second: Nettie Nichols

Motion approved unanimously.

Contracts

To approve the 2026 contracts with NOWAC and Quadco.

Motion: 111725-05

Motion: Tanya Robarge

Second: Robin Kurtz

Motion approved unanimously.

Enter Executive Session

Time: 11:50 a.m.

To go into Executive Session to discuss the compensation of public employees and matters to be kept confidential.

Motion: 111725-06

Motion: Nettie Nichols

Second: Robin Kurtz

Motion approved unanimously.

Exit Executive Session and declaring no action taken.

Time: 12:28 p.m.

Director of Children's Services Contract

To approve the Director of Children's Services management contract with Dennis Myers.

Motion: 111725-07

Motion: Tanya Robarge

Second: Nettie Nichols

Motion approved unanimously.

Shared EI Services Contract

To approve the Shared EI Service contract with Defiance County Board of Developmental Disabilities.

Motion: 111725-08

Motion: Nettie Nichols

Second: Randy Allomong

Motion approved unanimously.

Director of Business Contract

To approve the Director of Business management contract with Nichole Rigelman.

Motion: 111725-09

Motion: Robin Kurtz

Second: Nettie Nichols

Motion approved unanimously.

Therapy Service Contracts

To approve the 2026 Therapy contracts with Shannan Hoelle, Speech Therapist; Amanda Baron, Occupational Therapist; and Jodi Martinez, Physical Therapist.

Motion: 111725-10

Motion: Tanya Robarge

Second: Robin Kurtz

Motion approved unanimously.

Adjourn

To adjourn the November 17, 2025, regular Board meeting at 12:30 p.m.

Motion: 111725-11

Motion: Tanya Robarge

Second: Nettie Nichols

Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Nichole Rigelman