

**WILLIAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
ANNUAL ORGANIZATIONAL MEETING AGENDA**

January 26, 2026

11:30 am

- I. Call to order Time: _____
- II. Roll Call
- Open Seat Ben Baldwin Mike Elkins Robin Kurtz
- Nettie Nichols Tanya Robarge Abigail Wurm
- III. Election of Officers for 2026 * Proposed and approved by voice vote:
- President:
- Vice President:
- Secretary:
- IV. Finance Committee and Ethics Council Appointments
- Finance Committee:
- Ethics Council:
- V. Approval of the Monthly Board Meeting Schedule for 2026: 3rd Monday of each month except July & December at 11:30 a.m. (Exception noted – meetings will be on 4th Monday in January, and 4th Monday in February due to holidays.) *
- VI. Resolution authorizing the Superintendent to pay Board obligations for 2026. *
- VII. Resolution authorizing the Superintendent to transfer funds within the 2026 appropriations. *
- VIII. Adjourn * Time: _____

**WILLIAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
BOARD MEETING AGENDA**

January 26, 2026

Immediately following Annual Organizational Meeting

- I. Call to order Time: _____
- II. Roll Call
 - ___ Open Seat ___ Ben Baldwin ___ Mike Elkins ___ Robin Kurtz
 - ___ Nettie Nichols ___ Tanya Robarge ___ Abigail Wurm
- III. Public Comment
- IV. Additions/Revisions to the agenda. Motion to approve the agenda. *
- V. Motion to approve the November 17, 2025 minutes. *
- VI. Motion to approve the November & December 2025 financial reports. *
- VII. Old Business
 - A. Program Reports
 - 1. Superintendent Report
 - 2. Personnel
 - 2. Early Intervention & HMG
 - 3. Community Services
- VIII. New Business
 - A. Motion to approve the Resolution for Board Authorization Delegation: naming Andrea Hammond, Superintendent, and Nichole Rigelman, Director of Business, as authorized signers for Purchase Orders, Vouchers, Payroll, Change of Appropriation Forms, and Change of Estimated Revenue Forms. This authorization stands for one year. *
 - B. Motion to adopt a Resolution, as required by ORC 5126.0511, to commit payment for the non-federal share of Medicaid expenditures for home and community-based waiver services.*
 - C. Motion to approve the 2026 Superintendent Professional Development Plan. *
 - D. Motion to approve the 2026 Infal/Finex Software Agreement *
 - E. Motion to approve the 2026 rates for Spanish Interpreting/Translation Services *
 - F. Motion to enter Executive Session to discuss certain personnel matters. * Time: _____
 - G. Exit Executive Session declaring no action taken. Time: _____
 - H. Motion to approve the 2026 Table of Organization. *
 - I. Motion to approve the Assistant Director of Children's Services position description. *
 - J. Motion to approve contract addendum for Director of Business, Nichole Rigelman*
- IX. Motion to adjourn * Time: _____

***Denotes item which requires board action**