

**Williams County Board of Developmental Disabilities  
Meeting Minutes**

**October 20, 2025 – 11:30 a.m.**

**The October 20, 2025, Finance Committee meeting of the Williams County Board of Developmental Disabilities met at 10:00 a.m.**

**Committee Members Present:** Ben Baldwin, Randy Allomong, Robin Kurtz

**Guests Present:** Andrea Hammond, Superintendent; and Nichole Rigelman, Director of Business

**Agenda**

Discussion and approval of the 2026 budget to be presented during the regular board meeting.

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**The October 20, 2025, Regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:33 a.m. by President, Ben Baldwin.**

**Roll call:** Randy Allomong, Ben Baldwin, Robin Kurtz, Nettie Nichols (arrived at 11:35 a.m., and Abigail Wurm

**Excused Absence:** Mike Elkins and Tanya Robarge

**Guests Present:** Andrea Hammond, Superintendent; Nichole Rigelman, Director of Business; Dennis Myers, Director of Children Services; and Lindsey Ames, Director of Community Services.

**Public Comment**

None

**Agenda**

To approve the October 20, 2025 meeting agenda.

**Motion: 102025-01**

**Motion: Randy Allomong**

**Second: Abby Wurm**

**Motion approved unanimously.**

**Minutes**

To approve the September 15, 2025 regular meeting minutes.

**Motion: 102025-02**

**Motion: Robin Kurtz**

**Second: Abby Wurm**

**Motion approved unanimously.**

**Financial Reports**

To approve the September 2025 financial reports.

**Motion: 102025-03**

**Motion: Abby Wurm**

**Second: Robin Kurtz**

**Motion approved unanimously.**

**Program Reports: See attached reports**

Superintendent

Personnel

El/HMG/Special Olympics

Community Services

**New Business:**

**2026 Budget**

To approve the 2026 proposed budget as discussed by the Finance Committee.

**Motion: 102025-04**

**Motion: Randy Allomong**

**Second: Abby Wurm**

**Motion approved unanimously.**

**Lease Agreement**

To approve the 2026 lease agreement for Lincare/Healthcare Solutions.

**Motion: 102025-05**

**Motion: Abby Wurm**  
**Second: Nettie Nichols**  
**Motion approved unanimously.**

**2025 OACB Delegate**

To appoint Andrea Hammond, Superintendent, as the 2025 Delegate for OACB's Winter Conference.

**Motion: 102025-06**  
**Motion: Mike Elkins**  
**Second: Tanya Robarge**  
**Motion approved unanimously.**

**Guardianship Services Board**

To approve the 2026 MOU with Northwest Ohio Guardianship Services Board.

**Motion: 102025-07**  
**Motion: Nettie Nichols**  
**Second: Randy Allomong**  
**Motion approved unanimously.**

**2025/26 Snow Removal Services**

To approve Farrell's for 2025/26 snow removal services.

**Motion: 102025-08**  
**Motion: Robin Kurtz**  
**Second: Nettie Nichols**  
**Motion approved unanimously.**

**Review of Board Member terms**

Superintendent Hammond provided the board with term dates, noting the following members with terms ending in 2025: Randy Allomong (1<sup>st</sup> term – Commissioners Relative Appointment – Adult) and Mike Elkins (2<sup>nd</sup> term – Commissioners Appointment). Randy Allomong shared with the Board that he would not seek reappointment, citing personal reasons.

**Discussion on 2026-28 Strategic Plan**

Superintendent Hammond informed the Board of the need to create the 2026-28 Strategic Plan. She stated OACB is willing to help facilitate the discussion and presented potential dates. The Board selected December 3, 2025, from 9:00 a.m. to 11:00 a.m. to meet. WCBDD staff will participate in the strategic planning process on the same day, from 1:00 p.m. to 3:00 p.m.

**Enter Executive Session**

Time: 12:14 p.m.

To go into Executive Session to discuss the compensation of public employees and certain personnel matters to be kept confidential.

**Motion: 102025-09**  
**Motion: Randy Allomong**  
**Second: Abby Wurm**  
**Motion approved unanimously.**

Exit Executive Session and declaring no action taken.

Time: 12:35 p.m.

**Adjourn**

To adjourn the October 20, 2025, regular Board meeting at 12:35 p.m.

**Motion: 102025-10**  
**Motion: Randy Allomong**  
**Second: Nettie Nichols**  
**Motion approved unanimously.**

Respectfully submitted,

Recording Secretary

Prepared by: Nichole Rigelman