

**WILLIAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
ANNUAL ORGANIZATIONAL MEETING AGENDA**

January 22, 2024  
11:30 am

- I. Call to order Time: \_\_\_\_\_
- II. Roll Call  
    \_\_\_ Randy Allomong      \_\_\_ Ben Baldwin      \_\_\_ Mike Elkins      \_\_\_ Robin Kurtz  
    \_\_\_ Tanya Robarge      \_\_\_ Abigail Wurm      \_\_\_ Board Member Vacancy
- III. Election of Officers for 2024 \* Proposed and approved by voice vote:  
    President:  
    Vice President:  
    Secretary:
- IV. Finance Committee and Ethics Council Appointments  
    Finance Committee:  
    Ethics Council:
- V. Approval of the Monthly Board Meeting Schedule for 2024: 3<sup>rd</sup> Monday of each month except July & December at 11:30 a.m. (Exception noted – meetings will be on 4<sup>th</sup> Monday in January, and 2<sup>nd</sup> Monday in February due to holidays.) \*
- VI. Resolution authorizing the Superintendent to pay Board obligations for 2024.\*
- VII. Resolution authorizing the Superintendent to transfer funds within the 2024 appropriations. \*
- VIII. Adjourn \* Time: \_\_\_\_\_

**\*Denotes item which requires board action**

**WILLIAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
BOARD MEETING AGENDA**

January 22, 2024  
Immediately following Annual Organizational Meeting

- I. Call to order Time: \_\_\_\_\_
- II. Roll Call
  - \_\_ Randy Allomong      \_\_ Ben Baldwin      \_\_ Mike Elkins      \_\_ Robin Kurtz
  - \_\_ Tanya Robarge      \_\_ Abigail Wurm      \_\_ Board Member Vacancy
- III. Public Comment
- IV. Additions/Revisions to the agenda. Motion to approve the agenda. \*
- V. Motion to approve the November 20, 2023 minutes. \*
- VI. Motion to approve the November & December 2023 financial reports. \*
- VII. Old Business
  - A. Program Reports
    - 1. Superintendent Report
    - 2. Personnel
    - 2. Early Intervention & HMG
    - 3. Community Services
- VIII. New Business
  - A. Building Project - Discussion and update provided by Chris Kannel, Architect.
  - B. Motion to approve the Resolution for Board Authorization Delegation: naming Andrea Hammond, Superintendent and Nichole Rigelman, Director of Business, as authorized signers for Purchase Orders, Vouchers, Payroll, Change of Appropriation Forms, and Change of Estimated Revenue Forms. This authorization stands for one year. \*
  - C. Motion to adopt a Resolution, as required by ORC 5126.0511, to commit payment for the non-federal share of Medicaid expenditures for home and community based waiver services.\*
  - D. Motion to approve the 2024 Table of Organization. \*
  - E. Motion to approve the Guardianship Services Board MOU\*
  - F. Motion to approve the lowest/best quote for Lincare furnace replacement. \*
- IX. Motion to adjourn \* Time: \_\_\_\_\_

**\*Denotes item which requires board action**