

**Williams County Board of Developmental Disabilities
Meeting Minutes**

October 16, 2023 – 11:30 a.m.

The October 16, 2023, Regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:31 a.m. by President, Abigail Wurm.

Roll call: Mike Elkins, Mike Johnson, Robin Kurtz, Tanya Robarge, and Abigail Wurm

Excused Absence: Randy Allomong, and Ben Baldwin

Guests Present: Andrea Hammond, Superintendent; Nichole Rigelman, Director of Business; Dennis Myers, Director of Children's Services; Lindsey Ames, Interim Director of Community Services, Medicaid and Facilities Manager; Angela Luke, Early Intervention Specialist/Special Olympics/Youth Rec. Coordinator; and Lacy LaPorte, Service and Support Administrator

Public Comment

Lacy LaPorte introduced herself to the Board as our new SSA.

Agenda

To approve the October 16, 2023 meeting agenda, as presented.

Motion: 101623-01

Motion: Mike Johnson

Second: Mike Elkins

Motion approved.

Minutes

To approve the September 18, 2023 meeting minutes.

Motion: 101623-02

Motion: Mike Johnson

Second: Robin Kurtz

Motion approved.

Financial Reports

To approve the September 2023 financial reports.

Motion: 101623-03

Motion: Mike Elkins

Second: Tanya Robarge

Motion approved.

Program Reports: See attached reports

Superintendent

Personnel

EI/HMG/Special Olympics

Community Services

New Business:

2023 OACB Delegate

To appoint Tanya Robarge as the 2023 Delegate for OACB's Winter Conference.

Motion: 101623-04

Motion: Mike Johnson

Second: Robin Kurtz

Motion approved.

NWOESC Contract

To approve the contract with NWOESC for the Saturday Squad program.

Motion: 101623-05

Motion: Mike Elkins

Second: Tanya Robarge

Motion approved.

Lamar Contract

To approve the contract with Lamar for 2024 Billboards.

Motion: 101623-06

Motion: Robin Kurtz
Second: Tanya Robarge
Motion approved.

Administrative Board Policy

To approve the amended Administrative Board policy to now include electronic participation guidelines, as presented.

Motion: 101623-07
Motion: Robin Kurtz
Second: Mike Elkins
Motion approved.

Custodian Position Description

To approve amended Custodian position description.

Motion: 101623-08
Motion: Mike Elkins
Second: Tanya Robarge
Motion approved.

Adjourn

To adjourn the October 16, 2023, regular Board meeting at 12:02 p.m.

Motion: 101623-09
Motion: Robin Kurtz
Second: Tanya Robarge
Motion approved.

Respectfully submitted,

Recording Secretary

Prepared by: Nichole Rigelman