

**Williams County Board of Developmental Disabilities
Meeting Minutes**

November 21, 2022 - 11:30 a.m.

The November 21, 2022, Regular Board meeting of the Williams County Board of Developmental Disabilities called to order at 11:33 a.m. by elected President, Mike Elkins.

Roll call: Ben Baldwin, Mike Elkins, Mike Johnson, Robin Kurtz, Tanya Robarge and Abigail Wurm.

Excused Absence: Randy Allomong,

Guests Present: Andrea Hammond, Superintendent; Dennis Myers, Director of Children's Services Melanie Yarger, Director of Community Services; Angela Luke, EI/Special Olympics Coordinator and Anna Conklin, Community Education Specialist.

Public Comment

Agenda

To approve the November 21, 2022 meeting agenda as presented.

Motion: 112122-01

Motion: Mike Johnson

Second: Robin Kurtz

Motion approved unanimously.

Minutes

To approve the October 17, 2022 meeting minutes.

Motion: 112122-02

Motion: Robin Kurtz

Second: Mike Johnson

Motion approved unanimously.

Financial Reports

To approve the October 2022 financial reports.

Motion: 112122-03

Motion: Mike Johnson

Second: Abigail Wurm

Motion approved unanimously.

Program Reports: See attached reports

Superintendent

Personnel

EI/HMG/Special Olympics

Community Services

New Business

To approve the following contracts as presented: Anna Conklin, Community Education Specialist, NOWAC, Quadco, Farrell's Snow Removal /De-Icing.

Motion: 112122-04

Motion: Abigail Wurm

Second: Ben Baldwin

Motion approved unanimously.

Architectural Services

To table the current proposal until additional quotes are received.

Motion: 112122-05

Motion: Mike Johnson

Second: Tanya Robarge

Motion approved unanimously.

Delegate Assembly

To appoint Andrea Hammond as the 2022 Delegate for the OACB conference on Wednesday, November, 30, 2022.

Motion: 112122-06

Motion: Ben Baldwin

Second: Abigail Wurm

Motion approved unanimously.

2023 Program Calendar

To approve the proposed 2023 Calendar with the change of the January board meeting on January 9th due to the holiday and potential bad weather later in the month.

Motion: 112122-07

Motion: Robin Kurtz

Second: Mike Johnson

Motion approved unanimously.

Executive Session

To enter into Executive Session to discuss the compensation of public employees and matters to be kept confidential.

Time: 12:18 p.m.

Motion: 112122-07

Motion: Mike Johnson

Second: Ben Baldwin

Motion approved unanimously

Exit Executive Session

Exit Executive Session and declaring no action taken.

Time: 1:20 p.m.

Motion: 112122-08

Motion: Ben Baldwin

Second: Mike Johnson

Motion approved unanimously.

Management Contract

To approve EI Director, Denis Myers, 2023 annual management contract as presented.

Motion: 112122-09

Motion: Ben Baldwin

Second: Robin Kurtz

Motion approved unanimously

Defiance CB of DD Shared EI Services Contract

To approve EI Shared Services contract with Defiance County Board of DD for 2023.

Motion: 112122-10

Motion: Mike Johnson

Second: Ben Baldwin

Motion approved unanimously

Direct Services Contracts for Speech, Physical Therapy, Occupational Therapy

To approve 2023 contracts as presented.

Motion: 112122-11

Motion: Robin Kurtz

Second: Tanya Robarge

Motion approved unanimously

2023 Annual Staff Increase for Non-Union Employees

To approve 2023 proposed staff increase effective 1-1-2023.

Motion: 112122-12

Motion: Tanya Robarge

Second: Robin Kurtz

Motion approved unanimously

Adjourn

To adjourn the September 21, 2022, regular Board meeting at 1:21 p.m.

Motion: 112122-13

Motion: Robin Kurtz

Second: Ben Baldwin

Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Andrea Hammond