

**Williams County Board of Developmental Disabilities
Meeting Minutes**

August 15 - 11:30 a.m.

The August 15, 2022, Regular Board meeting of the Williams County Board of Developmental Disabilities called to order at 11:34 a.m. by elected President, Mike Elkins.

Roll call: Randy Allomong, Mike Elkins, Mike Johnson, Robin Kurtz, Tanya Robarge, and Abigail Wurm.

Excused Absence: Ben Baldwin

Guests Present: Debra Guilford, Interim-Superintendent; Andrea Hammond, Director of Business; Angela Luke, Special Olympics Coordinator; Melanie Yarger, Director of Community Services; Anna Conklin, Director of Marketing, and via Zoom: Dennis Myers, Director of Children’s Services.

Public Comment

Deb introduced Anna Conklin, our contracted Director of Marketing, to the board and discussed that Anna will be working on increasing our social media presence and attending board meetings. Anna has begun updating the Board website as well.

Agenda

To approve the August 15, 2022 meeting agenda as presented.

Motion: 081522-01

Motion: Mike Johnson

Second: Robin Kurtz

Motion approved unanimously.

Executive Session

To enter into Executive Session to discuss the employment of a public employee.

Time: 11:36 a.m.

Motion: 081522-02

Motion: Robin Kurtz

Second: Mike Johnson

Roll Call: Y Randy Allomong EA Ben Baldwin Y Mike Elkins Y Mike Johnson

Y Robin Kurtz Y Tanya Robarge Y Abigail Wurm

Motion approved unanimously

Exit Executive Session

Exit Executive Session and declaring no action taken.

Time: 12:44 p.m.

Minutes

To approve the June 24, 2022, June 27, 2022, and July 18, 2022 meeting minutes.

Motion: 081522-03

Motion: Randy Allomong

Second: Tanya Robarge

Motion approved unanimously.

Financial Reports

To approve the June and July 2022 financial reports.

Motion: 081522-04

Motion: Robin Kurtz

Second: Mike Johnson

Motion approved unanimously.

Program Reports: See attached reports

Superintendent

Personnel

EI/HMG/Special Olympics

Community Services

New Business

To approve the contract Addendum with NOWAC for Technical Assistance.

Motion: 081522-05

Motion: Mike Johnson

Second: Abigail Wurm

Motion approved unanimously.

To approve the annual contract with Adriel School.

Motion: 081522-06

Motion: Abigail Wurm

Second: Randy Allomong

Motion approved unanimously.

To approve Behavior Support/HRC policy as presented.

Motion: 081522-07

Motion: Randy Allomong

Second: Mike Johnson

Motion approved unanimously.

To approve Technology First policy as presented.

Motion: 081522-08

Motion: Abigail Wurm

Second: Robin Kurtz

Motion approved unanimously.

Discussion regarding Telework Policy

The Board decided to immediately suspend the Telework Policy for all staff. The Board suggested the creation of a committee consisting of: board members, directors, and the new superintendent to review and consider changes to the Telework Policy in the future. Deb reported that a document containing staff input on telework was received and shared with the Board President.

Adjourn

To adjourn the August 15 2022, regular Board meeting at 1:20 p.m.

Motion: 081522-09

Motion: Robin Kurtz

Second: Abigail Wurm

Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Andrea Hammond