

**Williams County Board of Developmental Disabilities
Meeting Minutes**

April 19, 2021 - 11:30 a.m.

The April 19, 2021, Regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:30 a.m. by President, Mike Johnson.

Roll call: Ben Baldwin, Mike Elkins, Mike Johnson, Robin Kurtz, Neil Oberlin, Tanya Robarge, and Abigail Wurm

Excused Absence: N/A

Guests Present: Jennifer Basselman, Superintendent; Heidi Hull, Community Services Director, (via Zoom); Dennis Myers, Director of Children's Services, (via Zoom); Savanna Weber, Community Education Specialist (via Zoom); and, Andrea Hammond, Business Manager NOWAC.

Public Comment

None

Agenda

To approve the April 19, 2021 meeting agenda.

Motion: 041921-01

Motion: Mike Elkins

Second: Neil Oberlin

Motion approved unanimously.

Minutes

To approve the March 15, 2021 meeting minutes.

Motion: 041921-02

Motion: Robin Kurtz

Second: Tanya Robarge

Motion approved unanimously.

Financial Reports

To approve the March 2021 financial reports.

Motion: 041921-03

Motion: Ben Baldwin

Second: Neil Oberlin

Motion approved unanimously.

Program Reports: See attached reports

Superintendent

Personnel

EI/HMG/SO

Community Services

New Business:

Family Support Services

To approve the Family Support Services committee recommendations for Fiscal Year 2022.

Motion: 041921-04

Motion: Tanya Robarge

Second: Ben Baldwin

Motion approved unanimously.

Plumbing Issues

To approve bid, with total cost up to \$5,000, for plumbing work to address water issues.

Motion: 041921-05

Motion: Robin Kurtz

Second: Mike Elkins

Motion approved unanimously.

Discussion of Open House

Basselman shared that the staff would host an Open House of the new building on May 20 from 1-3pm and 5-7pm. Staff will be asked to participate in welcoming community members. Extra county fair and Help Me Grow giveaways will be handed out during the event.

Outside Employment Policy

To approve the Outside Employment policy as presented.

Motion: 041921-06

Motion: Neil Oberlin

Second: Robin Kurtz

Motion approved unanimously.

FSS Expenditure

To approve the FSS expenditure per Ethics Committee recommendation.

Motion: 041921-07

Motion: Mike Elkins

Second: Ben Baldwin

Motion approved unanimously.

Enter Executive Session

To go into Executive Session to discuss the compensation of a public employee.

Time: 12:20 p.m.

Motion: 041921-08

Motion: Neil Oberlin

Second: Mike Elkins

Motion approved unanimously.

Exit Executive Session and declaring no action taken.

Time: 12:27 p.m.

Superintendent Reimbursement

To approve the reimbursement of \$714.00 to Superintendent for employee cost of single rate insurance plan for the period of her existing employment contract.

Motion: 041921-09

Motion: Abigail Wurm

Second: Ben Baldwin

Motion approved unanimously.

Adjourn

To adjourn the April 19, 2021, regular Board meeting at 12:29 p.m.

Motion: 041921-10

Motion: Robin Kurtz

Second: Neil Oberlin

Motion approved unanimously.

Respectfully submitted,

Tanya Robarge
Recording Secretary

Prepared by: Nichole Rigelman