

**Williams County Board of Developmental Disabilities  
Meeting Minutes**

**September 21, 2020 - 11:30 a.m.**

**The September 21, 2020, Regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:33 a.m. by Mr. Oberlin. Meeting conducted with Zoom due to COVID-19 pandemic as permitted by the Williams County Prosecutor.**

**Roll call (\*) Indicates members who participated via Zoom:** Ben Baldwin, Mike Johnson, Robin Kurtz, Neil Oberlin, Tanya Robarge, and Mark Tipton\*

**Excused Absence:** Mike Elkins

**Guests Present:** Jennifer Basselman, Superintendent; Heidi Hull, Community Services Director (via Zoom); Dennis Myers, Director of Children's Services (via Zoom); Andrea Hammond, Business Manager NOWAC; Angela Luke, Special Olympics/Recreation Coordinator (via Zoom); and Nichole Rigelman, Operations Manager.

**Agenda**

To approve the September 21, 2020 meeting agenda.

**Motion: 092120-01**

**Motion: Mike Johnson**

**Second: Ben Baldwin**

**Motion approved unanimously.**

**Public Comment**

None

**Minutes**

To approve the August 17, 2020 regular meeting minutes.

**Motion: 092120-02**

**Motion: Robin Kurtz**

**Second: Mike Johnson**

**Motion approved unanimously.**

**Financial Reports**

To approve the August 2020 financial reports as presented by Andrea Hammond, Business Manager NOWAC.

**Motion: 092120-03**

**Motion: Ben Baldwin**

**Second: Tanya Robarge**

**Motion approved unanimously.**

**Program Reports: See attached reports**

Superintendent

EI/HMG

Community Services

Personnel

**New Business:**

**2021 Budget**

To approve the 2021 budget as presented by Andrea Hammond, Business Manager NOWAC.

**Motion: 092120-04**

**Motion: Mike Johnson**

**Second: Tanya Robarge**

**Motion approved unanimously.**

**Board Delegate for OACB Conference**

Robin Kurtz volunteered to attend the OACB Conference as the Board Delegate on December 2, 2020.

**Adjourn**

To adjourn the September 21, 2020, regular Board meeting at 12:04 p.m.

**Motion: 092120-05**  
**Motion: Robin Kurtz**  
**Second: Ben Baldwin**  
**Motion approved unanimously.**

Respectfully submitted,

Mike Elkins  
Recording Secretary

nlr