

**WILLIAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
ANNUAL ORGANIZATIONAL MEETING AGENDA**

January 11, 2021  
11:30 am

- I. Call to order Time: \_\_\_\_\_
- II. Roll Call  
    \_\_ Ben Baldwin      \_\_ Mike Elkins      \_\_ Mike Johnson      \_\_ Robin Kurtz  
    \_\_ Neil Oberlin      \_\_ Tanya Robarge      \_\_ Abigail Wurm
- III. Election of Officers for 2021 \* Proposed and approved by voice vote:  
    President:  
    Vice President:  
    Secretary:
- IV. Finance Committee and Ethics Council Appointments  
    Finance Committee:  
    Ethics Council:
- V. Approval of the Monthly Board Meeting Schedule for 2021: 3rd Monday of each month except July & December at 11:30 a.m. (Exception noted – meetings will be on 2<sup>nd</sup> Monday in January & 4<sup>th</sup> Monday in February due to holidays.) \*
- VI. Resolution authorizing the Superintendent to pay Board obligations for 2021.\*
- VII. Resolution authorizing the Superintendent to transfer funds within the 2021 appropriations. \*
- VIII. Adjourn \* Time: \_\_\_\_\_

**\*Denotes item which requires board action**

**WILLIAMS COUNTY BOARD OF DEVELOPMENTAL DISABILITIES  
BOARD MEETING AGENDA**

January 11, 2021  
Immediately following Annual Organizational Meeting

- I. Call to order Time: \_\_\_\_\_
- II. Roll Call
  - \_\_\_ Ben Baldwin      \_\_\_ Mike Elkins      \_\_\_ Mike Johnson      \_\_\_ Robin Kurtz
  - \_\_\_ Neil Oberlin      \_\_\_ Tanya Robarge      \_\_\_ Abigail Wurm
- III. Public Comment
- IV. Additions/Revisions to the agenda. Motion to approve the agenda. \*
- V. Motion to approve the November 16, 2020 minutes. \*
- VI. Motion to approve the November & December 2020 financial reports. \*
- VII. Old Business
  - A. Program Reports
    - 1. Superintendent Report
    - 2. Early Intervention & HMG
    - 3. Community Services
    - 4. Personnel
- VIII. New Business
  - A. Motion to approve the Locally-funded Community Supports policy. \*
  - B. Motion to approve the contract with Adriel, Inc. \*
  - C. Motion to approve the contract with Primary Solutions for financial software. \*
  - D. Motion to set the Public Hearing on the 2020 Annual Plan Action Steps for March 15, 2021 at 11:00a.m. in the Board conference room. \*
  - E. Motion to approve the Resolution for Board Authorization Delegation: naming Jennifer Basselman, Superintendent; Andrea Hammond, Business Manager; and Nichole Rigelman, Operations Manager, as authorized signers for Purchase Orders, Vouchers, Payroll, Change of Appropriation Forms, and Change of Estimated Revenue Forms. This authorization stands for one year. \*
  - F. Motion to adopt a Resolution, as required by ORC 5126.0511, to commit payment for the non-federal share of Medicaid expenditures for home and community based waiver services. \*
  - G. Motion to \*
- IX. Motion to adjourn \* Time: \_\_\_\_\_

**\*Denotes item which requires board action**