Family & Children FIRST COUNCIL

2020 Addendum J

Service Coordination Committee Confidentiality Agreement

Instructions: All members of the Service Coordination Committee will begin every meeting by signing this confidentiality agreement.

I hereby agree to be a member of the ☐ Defiance County or ☐ Williams County Service Coordination Committee and by doing so I agree to attend and participate in the monthly Service Coordination Committee meetings for the purpose of monitoring the needs, progress and resource requests of families being served through the above checked County's Family & Children First Council Service Coordination Mechanism. If I am unable to participate in meetings for an extended amount of time, I will work with the director of my agency to find a suitable replacement for my role on the Service Coordination Committee.

*I understand and acknowledge all client-specific information, proceedings, documents, records, discussions, opinions, findings, evaluations, and/or actions taken during today's meeting are **CONFIDENTIAL**. Except as required to carry out the duties of my employment, this information is not subject to disclosure, pursuant to Ohio Revised Code chapters 2305, 2317, 4757, and 5122. I further understand any breach of this confidentiality is subject to disciplinary action as well as possible legal action against me. These restrictions on disclosure and confidentiality are not time-limited and are binding on me even after my involvement with this Service Coordination Committee.*

Date	Printed Name	Signature Agreeing to Confidentiality	Agency