

**Williams County Board of Developmental Disabilities
Meeting Minutes**

February 24, 2020 - 11:36 a.m.

The February 24, 2020, Regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:36 a.m.

Roll call: Robin Kurtz, Neil Oberlin, Tanya Robarge, and Mark Tipton

Excused Absence: Mike Elkins and Mike Johnson

Guests Present: Jennifer Basselman, Superintendent; Dennis Myers, Director of Children's Services; Heidi Hull, Community Services Director; Andrea Hammond, Business Manager NOWAC (via Zoom); and Angela Luke, Special Olympics/Recreation Coordinator.

Agenda

To approve the February 24, 2020 meeting agenda.

Motion: 022420-01

Motion: Robin Kurtz

Second: Mark Tipton

Motion approved unanimously.

Minutes

To approve the January 12, 2020 meeting minutes with needed corrections.

Motion: 022420-02

Motion: Mark Tipton

Second: Tanya Robarge

Motion approved unanimously.

Financial Reports

To approve the January 2020 financial reports.

Motion: 022420-03

Motion: Robin Kurtz

Second: Tanya Robarge

Motion approved unanimously.

Program Reports: See attached reports

Superintendent

EI/HMG

Community Services

Personnel

Brittco Contract

To approve the contract with Brittco for client-related software.

Motion: 022420-04

Motion: Tanya Robarge

Second: Robin Kurtz

Motion approved unanimously.

Agency Phones

To approve the purchase of new phones for the agency.

Motion: 022420-05

Motion: Robin Kurtz

Second: Tanya Robarge

Motion approved unanimously.

Adjourn

To adjourn the February 24, 2020, regular Board meeting at 12:01 p.m.

Motion: 022420-06
Motion: Mark Tipton
Second: Robin Kurtz
Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Nichole Rigelman