

**Williams County Board of Developmental Disabilities  
Meeting Minutes**

**April 20, 2020 - 11:30 a.m.**

**The April 20, 2020, Regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:31 a.m.**

**Meeting conducted via Zoom due to COVID-19 pandemic as permitted by the Williams County Prosecutor.**

**Roll call:** Mike Elkins (arrived at 11:33 a.m.), Mike Johnson, Robin Kurtz, Neil Oberlin, Tanya Robarge, and Mark Tipton

**Excused Absence:** N/A

**Guests Present:** Jennifer Basselman, Superintendent; Dennis Myers, Director of Children's Services; Heidi Hull, Community Services Director; and Andrea Hammond, Business Manager NOWAC

**Agenda**

To approve the April 20, 2020 meeting agenda.

**Motion: 042020-01**

**Motion: Mike Johnson**

**Second: Robin Kurtz**

**Motion approved unanimously.**

**Minutes**

To approve the March 16, 2020 meeting minutes.

**Motion: 042020-02**

**Motion: Robin Kurtz**

**Second: Mike Johnson**

**Motion approved unanimously.**

**Financial Reports**

To approve the March 2020 financial reports.

**Motion: 042020-03**

**Motion: Mike Elkins**

**Second: Robin Kurtz**

**Motion approved unanimously.**

**Program Reports: See attached reports**

Superintendent

EI/HMG

Community Services

Personnel

**Family Support Services (FSS) Recommendations**

To approve the FSS committee recommendations for Fiscal Year 2021 as presented.

**Motion: 042020-04**

**Motion: Mike Johnson**

**Second: Mark Tipton**

**Motion approved unanimously.**

**Superintendent Spending Authority**

To approve spending authority for Jennifer Basselman, Superintendent, to support providers during COVID-19.

**Motion: 042020-05**

**Motion: Mike Elkins**

**Second: Mike Johnson**

**Motion approved unanimously.**

**Personnel Policies**

To approve new Emergency Paid Sick Leave and Emergency Family and Medical Leave Expansion policies in accordance with Family First Coronavirus Response Act federal laws.

**Motion: 042020-06**

**Motion: Robin Kurtz**

**Second: Mike Elkins**

**Motion approved unanimously.**

**Revised NOWAC Contract**

To approve revised NOWAC contract for the completion of Provider Compliance Reviews.

**Motion: 042020-07**

**Motion: Mike Johnson**

**Second: Robin Kurtz**

**Motion approved unanimously.**

**Adjourn**

To adjourn the April 20, 2020, regular Board meeting at 12:20 p.m.

**Motion: 042020-08**

**Motion: Mark Tipton**

**Second: Mike Elkins**

**Motion approved unanimously.**

Respectfully submitted,

Recording Secretary

Prepared by: Nichole Rigelman