

**Williams County Board of Developmental Disabilities
Meeting Minutes**

September 16, 2019 – 11:30 a.m.

The September 16, 2019 regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:34 a.m.

Roll call: Mike Johnson, Robin Kurtz, Neil Oberlin, Tanya Robarge, and Mark Tipton

Excused Absence: Mike Elkins, Diane Peters

Guests Present: Jennifer Basselman (Superintendent), Dennis Myers (Director of Children's Services), Heidi Hull (Director of Community Services), and Angela Luke (Early Intervention Specialist)

Agenda

To approve the September 16, 2019 meeting agenda.

Motion: 091619-01

Motion: Neil Oberlin

Second: Mike Johnson

Motion approved unanimously.

Minutes

To approve the August 19, 2019 meeting minutes.

Motion: 091619-02

Motion: Mark Tipton

Second: Neil Oberlin

Motion approved unanimously.

Financial Reports

To approve the August 2019 Financial report.

Motion: 091619-03

Motion: Neil Oberlin

Second: Mike Johnson

Motion approved unanimously.

Program Reports: See attached reports

Superintendent

EI/HMG

Community Services

Operations

Occupational Therapy Contract

Motion to approve the Occupational Therapy contract with Katie Freese.

Motion: 091619-04

Motion: Mike Johnson

Second: Neil Oberlin

Motion approved unanimously.

NOWAC Contract

Motion to approve the NOWAC Contract for database and demographic update services.

Motion: 091619-05

Motion: Tanya Robarge

Second: Neil Oberlin

Motion approved unanimously.

MEORC Contract

Motion to approve the contract with MEORC for accreditation preparation services.

Motion: 091619-06

Motion: Mike Johnson

Second: Neil Oberlin
Motion approved unanimously.

Part C Contract with Defiance County

Motion to approve addendum to Part C contract with Defiance County Family and Children First Council.

Motion: 091619-07
Motion: Tanya Robarge
Second: Neil Oberlin
Motion approved unanimously.

Board Operations and Administration Policy

Motion to approve the Board Operations and Administration Policy.

Motion: 091619-08
Motion: Mark Tipton
Second: Tanya Robarge
Motion approved unanimously.

Summer School Model

Motion to approve Summer School model.

Motion: 091619-09
Motion: Neil Oberlin
Second: Mike Johnson
Motion approved unanimously.

2020 Budget

Motion to approve 2020 budget.

Motion: 091619-10
Motion: Neil Oberlin
Second: Mike Johnson
Motion approved unanimously.

Discussion regarding December Board Delegate for OACB Conference.

OACB Conference scheduled for December 4-6, 2019 in Columbus. Neil Oberlin offered to attend at the Board Delegate.

Discussion of upcoming meetings and trainings.

Strategic Planning meeting scheduled for October 1, 2019 from 1:00 p.m. – 5:00 p.m.

Required MUI training will be conducted October 21, 2019 following the regular Board meeting.

Enter Executive Session

To go into Executive Session to discuss personnel matters.

Time: 12:26 p.m.

Motion: 091619-11
Motion: Neil Oberlin
Second: Tanya Robarge
Motion approved unanimously.

Exit Executive Session

To come out of Executive Session declaring no action taken.

Time: 1:09 p.m.

Motion: 091619-12
Motion: Mark Tipton
Second: Neil Oberlin
Motion approved unanimously.

New Positions

Motion to approve new positions as presented.

Motion: 091619-13
Motion: Mike Johnson
Second: Neil Oberlin
Motion approved unanimously.

Adjourn

To adjourn the September 16, 2019 regular Board meeting at 1:11 p.m.

Motion: 091619-14

Motion: Neil Oberlin

Second: Mike Johnson

Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Nichole Rigelman