

**Williams County Board of Developmental Disabilities  
Meeting Minutes**

**June 17, 2019 – 11:30 a.m.**

The June 17, 2019 regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:37 a.m.

**Roll call:** Mike Elkins, Mike Johnson, Robin Kurtz, Neil Oberlin, Diane Peters, Tanya Robarge, and Mark Tipton

**Excused Absence:** None

**Guests Present:** Jennifer Basselman (Superintendent), Dennis Myers (Children's Services Director), Heidi Hull (Community Services Director), Angela Luke (Developmental Specialist) and Savanna Weber (Community Education Specialist)

**Agenda**

To approve the June 17, 2019 meeting agenda.

**Motion:** 061719-01

**Motion:** Mark Tipton

**Second:** Neil Oberlin

**Motion approved unanimously.**

**Minutes**

To approve the May 20, 2019 meeting minutes.

**Motion:** 061719-02

**Motion:** Mike Johnson

**Second:** Diane Peters

**Motion approved unanimously.**

**Financial Reports**

To approve the May 2019 Financial reports.

**Motion:** 061719-03

**Motion:** Diane Peters

**Second:** Mike Elkins

**Motion approved unanimously.**

**Program Reports: See attached reports**

Superintendent

EI/HMG

Community Services

**Then and Now Certification**

To approve the Then and Now Certification from the Auditor's office.

**Motion:** 061719-04

**Motion:** Mike Elkins

**Second:** Neil Oberlin

**Motion approved unanimously.**

**Behavior Support Strategies and Human Rights Committee Policy**

A discussion was held about the proposed Behavior Support Strategies and Human Rights Committee Policy. Tipton asked for clarification of the use of a Time Out Room, as well as reference to a second Human Right Committee meeting. The policy was held until the August meeting pending clarification.

**Strategic Plan Development**

A discussion was held about how the board and staff will proceed to develop a Strategic Plan for 2020-2022. Basselman reported that she has reached out to Willie Jones at the Ohio Association of County Boards to facilitate this process. Willie will work with staff in one session and the board in another. Basselman will compile the results from each session to develop the final plan.

**MUI Training**

A discussion was held to schedule MUI training for the board. This training will fulfill the 2019 training requirements. The board agreed to look at training either before or after the regular board meeting on October 21.

**Ford Focus Repair**

To approve the necessary repair on the Ford Focus.

**Motion: 061719-05**

**Motion: Mike Johnson**

**Second: Neil Oberlin**

**Motion approved unanimously.**

**Part C Contract with Defiance County**

Motion to approve the SFY 2020 Part C Early Intervention Contract with Defiance County.

**Motion: 061719-06**

**Motion: Mike Johnson**

**Second: Diane Peters**

**Motion approved unanimously.**

**Enter Executive Session**

To go into Executive Session for the purpose of discussion of employing a public employee.

Time: 12:11 p.m.

**Motion: 061719-07**

**Motion: Mike Elkins**

**Second: Neil Oberlin**

**Motion approved unanimously.**

**Exit Executive Session**

To come out of Executive Session and declaring no action taken.

Time: 12:53 p.m.

**Motion: 061719-08**

**Motion: Diane Peters**

**Second: Mike Johnson**

**Motion approved unanimously.**

**Re-enter Regular Session**

To re-enter regular session to revise Table of Organization.

Time: 12:53 p.m.

**Motion: 061719-09**

**Motion: Mike Elkins**

**Second: Diane Peters**

**Motion approved unanimously.**

**Adjourn**

To adjourn the June 17, 2019 regular Board meeting at 12:55 p.m.

**Motion: 061719-10**

**Motion: Diane Peters**

**Second: Mike Johnson**

**Motion approved unanimously.**

Respectfully submitted,

Prepared by: Jennifer Basselman