

**Williams County Board of Developmental Disabilities
Meeting Minutes**

August 19, 2019 – 11:30 a.m.

The August 19, 2019 regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:34 a.m.

Roll call: Mike Elkins, Mike Johnson, Robin Kurtz, Neil Oberlin, Tanya Robarge, and Mark Tipton

Excused Absence: Diane Peters

Guests Present: Jennifer Basselman (Superintendent), Dennis Myers (Children's Services Director), and Savanna Weber (Community Education Specialist), Nichole Rigelman (Operations Manager)

Agenda

To approve the August 19, 2019 meeting agenda.

Motion: 081919-01

Motion: Neil Oberlin

Second: Tanya Robarge

Motion approved unanimously.

Minutes

To approve the June 17, 2019 meeting minutes.

Motion: 081919-02

Motion: Mike Elkins

Second: Mike Johnson

Motion approved unanimously.

Financial Reports

To approve the June 2019 and July 2019 Financial reports.

Motion: 081919-03

Motion: Mike Johnson

Second: Tanya Robarge

Motion approved unanimously.

Program Reports: See attached reports

Superintendent

EI/HMG

Community Services

Operations

Early Intervention Policy

Motion to approve the updated Early Intervention Policy.

Motion: 081919-04

Motion: Mike Elkins

Second: Mike Johnson

Motion approved unanimously.

Behavior Support Strategies and Human Rights Committee Policy

Motion to approve the Behavior Strategies and Human Rights Committee policy.

Motion: 081919-05

Motion: Mike Johnson

Second: Neil Oberlin

Motion approved unanimously.

HCBS Waiver Policy

Motion to approve the HCBS policy.

Motion: 081919-06

Motion: Mike Johnson

Second: Mike Elkins
Motion approved unanimously.

Supported Living Policy
Motion to approve the Supported Living policy.
Motion: 081919-07
Motion: Mike Elkins
Second: Tanya Robarge
Motion approved unanimously.

WCBDD Policies
Motion to remove outdated or replaced policies as presented – see attached list.
Motion: 081919-08
Motion: Neil Oberlin
Second: Mike Johnson
Motion approved unanimously.

Discussion regarding the development of the WCBDD's 3-year Strategic Plan.
Willie Jones, OACB, will be onsite to assist with the development of the Strategic Plan, to be in effect 2020-2022, on October 1st, 2019. Willie will meet with all available WCBDD employees from 8:00a – 12:00p. Additionally, he will meet with all available Board members from 1:00p – 5:00p.

Discussion regarding Board-required MUI training dates.
Required training will be conducted October 21, 2019 following the regular Board meeting.

Discussion regarding Finance Committee Meeting to develop 2020 budget.
Meeting scheduled for September 16, 2019 following the regular Board meeting.

Asbestos Removal
Motion to authorize Jennifer Basselman, Superintendent, to move forward with signing asbestos removal proposal.
Motion: 081919-09
Motion: Neil Oberlin
Second: Mike Johnson
Motion approved unanimously.

Adjourn
To adjourn the August 19, 2019 regular Board meeting at 12:11 p.m.
Motion: 081919-10
Motion: Neil Oberlin
Second: Tanya Robarge
Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Nichole Rigelman