

**Williams County Board of Developmental Disabilities  
Meeting Minutes**

**October 15, 2018 – 11:30 a.m.**

**The October 15, 2018 regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:29 a.m.**

**Roll call:** Mike Elkins, Mike Johnson, Neil Oberlin, Diane Peters, Tanya Robarge, and Mark Tipton

**Excused Absence:** Robin Kurtz

**Guests Present:** Deb Guilford (Superintendent), Dennis Myers (Director Children Services), Heidi Hull (Director Community Services, Savanna Weber (Community Education, and Amy Rohdy (NOWAC Business Manager)

**Agenda**

To approve the October 15, 2018 meeting agenda.

**Motion: 101518-01**

**Motion: Mark Tipton**

**Second: Diane Peters**

**Motion approved unanimously.**

**Minutes**

To approve the September 17, 2018 meeting minutes.

**Motion: 101518-02**

**Motion: Mark Tipton**

**Second: Tanya Robarge**

**Motion approved unanimously.**

**Financial Reports**

To approve the September 2018 Financial reports.

**Motion: 101518-03**

**Motion: Mike Johnson**

**Second: Mike Elkins**

**Motion approved unanimously.**

**Program Reports:** Superintendent: Deb informed a letter was sent to the Special Olympic athletes to let them know Easy Living will no longer be administering the program effective December 31, 2018, and another entity is actively being sought. Deb shared Amy Rohdy has been hired as the new NOWAC Executive Director and her current position as NOWAC Business Manager will be filled as soon as possible. Deb shared she attended the Synergy Conference held the first week in October along with Joan Miller and six self-advocates and they attended a variety of sessions and activities. Deb also reminded the board members the Employment Partnership Recognition dinner will be held on Tuesday, October 23 from 6:00pm to 8:00pm at the Montpelier Moose and all board members are invited to attend.

**Early Intervention & Family Support Services:** Dennis reported Teresa Lutz has been selected to fill in for Jodi Martinez, who will be going on maternity leave, as the Early Intervention physical therapist. She will be in Williams County one day per week and available virtually throughout the week. Dennis also shared there are currently 55 individuals enrolled in Family Support Services and there were eleven funding requests made in September 2018.

**Community Services:** Heidi reported all the SSAs are back and updated on any changes that occurred while they were on leave. Heidi also shared the SSAs have begun the waiting list assessments, which are being administered as annual ISPs come due.

**Substitute PT Contract**

To approve the substitute Physical Therapist Contract.

**Motion: 101518-04**

**Motion: Mike Elkins**

**Second: Diane Peters**

**Motion approved unanimously.**

**OACB Convention Delegate**

To approve Mike Elkins as Board Member delegate for the 2018 OACB Annual convention and Neil Oberlin as alternate delegate.

**Motion: 101518-05**

**Motion: Mike Johnson**

**Second: Neil Oberlin**

**Motion approved unanimously.**

**OACB Proposed Resolution**

To approve the proposed resolution for OACB Membership dues.

**Motion: 101518-06**

**Motion: Mike Johnson**

**Second: Diane Peters**

**Motion approved unanimously.**

**OACB 2019 Membership Dues**

To approve the proposed OACB 2019 Membership dues.

**Motion: 101518-07**

**Motion: Mike Johnson**

**Second: Diane Peters**

**Motion approved unanimously.**

**Adjourn**

To adjourn the October 15, 2018 regular Board meeting at 11:58 a.m.

**Motion: 101518-08**

**Motion: Tanya Robarge**

**Second: Mike Elkins**

**Motion approved unanimously.**

Respectfully submitted,

Recording Secretary

Prepared by: Mary Dietsch

At the conclusion of the Board meeting, the members remained for Data Warehouse training presented by Amy Rohdy, NOWAC Business Manager.