

**Williams County Board of Developmental Disabilities
Meeting Minutes**

August 20, 2018 – 11:30 a.m.

The August 20, 2018 regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:30 a.m.

Roll call: Michael Elkins (arrived at 11:44am), Robin Kurtz, Neil Oberlin, Diane Peters, and Mark Tipton

Excused Absence: Mike Johnson

Guests Present: Deb Guilford (Superintendent), Dennis Myers (Director Children Services), Savanna Weber (Community Education), and Heidi Hull (Director Community Services)

Agenda

To approve the August 20, 2018 meeting agenda.

Motion: 082018-01

Motion: Neil Oberlin

Second: Diane Peters

Motion approved unanimously.

Minutes

To approve the June 18, 2018 meeting minutes.

Motion: 082018-02

Motion: Neil Oberlin

Second: Tanya Robarge

Motion approved unanimously.

Financial Reports

To approve the June and July 2018 Financial reports.

Motion: 082018-03

Motion: Diane Peters

Second: Neil Oberlin

Motion approved unanimously.

Program Reports: Superintendent: Deb informed the Board that the Board would again have a booth under the grandstand at the Williams County Fair, which will be September 8 – 15. She also noted that several individual are participating in the Animal and Me Program at the fair for the second year in a row and they will be showing their animals on Tuesday, Sept. 11th at 5:00pm. Deb also shared that the Board of DD will be hosting a community blood drive at the Enrichment Center on Thursday, Sept. 6th from 11am to 4pm and the Board continues to host the Toledo Area Food Bank Harvest Market here at the Enrichment Center twice a month.

Early Intervention & Family Support Services: Dennis informed that Early Intervention currently has 25 children enrolled along with 11 children with pending enrollment and there were nine new referrals in July 2018. Dennis then reported this year's summer program held at New Hope Community Church had an enrollment of 25 school age children, 6 community peers, and 20 preschool age children. He then presented a photomontage of the children and activities they participated in during the summer program. Dennis also reported that for SFY 2018 there were 80 individuals enrolled in Family Support Services who had 146 requests that totaled \$24, 652.98.

Community Services: Heidi shared there is a steady stream of new referrals across all age groups which is due to several factors, including Savanna Weber increasing our social media presence, Melinda Dennis and Dennis Myers attending the monthly Family Coordination Team meetings, our Family Support Services program , and Joan Miller's work with the Self Advocates to become involved with Project STIR (Steps Toward Independence and Responsibility). Heidi also informed the SSAs have completed training on the waiver waiting list assessment tool and are prepared for when it goes into effect on September 1, 2018.

Neil Oberlin left the Board meeting at 12:10pm due to another commitment.

Then and Now Certifications

To approve the Then and Now certifications from the Auditor's office.

Motion: 082018-04

Motion: Mark Tipton

Second: Diane Peters

Motion approved unanimously.

Contract Termination

To terminate the contract with Stacie Moore for EI Service Coordination.

Motion: 082018-05

Motion: Diane Peters

Second: Tanya Robarge

Motion approved unanimously.

Fee for Service

To approve the Fee for Service agreement with NOWAC for EI Service Coordination.

Motion: 082018-06

Motion: Mike Elkins

Second: Diane Peters

Motion approved unanimously.

NOAH Board Discussion

The Board discussed a request from the NOAH Board for a monetary donation. They reviewed the financial information provided by the NOAH Board along with the occupancy information for the NOAH properties. The superintendent and board members agreed that more information is needed from the NOAH Board before making a decision regarding donation request.

Strategic Plan Review

Deb reviewed the strategic priorities for the current Three Year Strategic Plan (2017 – 2019) and the goals for each of these priorities. She also reviewed the 2018 strategic plan review and progress report to show what the Board has done to date to accomplish the goals established for the plan.

Adjourn

To adjourn the August 20, 2018 regular Board meeting at 12:31 p.m.

Motion: 082018-07

Motion: Diane Peters

Second: Tanya Robarge

Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Mary Dietsch