

**Williams County Board of Developmental Disabilities
Meeting Minutes (corrected)**

June 18, 2018 – 11:30 a.m.

The June 18, 2018 regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:30 a.m.

Michael Elkins was sworn in by Mary Dietsch (Exec. Asst. /HR) as a new Board Member to complete the term of Ned Garver.

Roll call: Mike Elkins, Mike Johnson, Robin Kurtz, Neil Oberlin, Diane Peters, and Mark Tipton

Excused Absence: Tanya Robarge

Guests Present: Deb Guilford (Superintendent), Dennis Myers (Director Children Services), Savanna Weber (Community Education), Heidi Hull (Director Community Services), Angela Luke (Early Intervention Coordinator/Specialist), and Patrick Hire (Clemans Nelson)

Agenda

To approve the June 18, 2018 meeting agenda.

Motion: 061818-01

Motion: Mike Johnson

Second: Neil Oberlin

Motion approved unanimously.

Minutes

To approve the May 14, 2018 meeting minutes.

Motion: 061818-02

Motion: Mark Tipton

Second: Mike Johnson

Motion approved unanimously.

Financial Reports

To approve the May 2018 Financial reports.

Motion: 061818-03

Motion: Diane Peters

Second: Neil Oberlin

Motion approved unanimously.

Program Reports: Superintendent: Deb informed the Board that the van, purchased by New Hope Community Church, and donated to the Board has arrived and was being picked up this date. Deb also informed that Doreen Mohr, Executive Director of NOWAC, has announced her retirement, effective January 1, 2019. Deb then shared that approximately 75 people had attended the Supported Decision Making event held at the Enrichment Center on June 7, 2018. She also shared that the video made by the SSAs and the Community Education contractor had been shared with the Director of the National Resource Center for Supported Decision Making and he asked to have a copy to post on their web site. Deb then reported that the NOWAC Board Member training video is available on a flash drive for Board members who were unable to attend the training.

Community Services: Heidi shared that she is making it a priority to connect with representatives from agencies who also provide services to the people served by the Board with the intention of raising the SSAs awareness of what services are available and to make interagency collaboration more effective. Heidi also shared that a day program provider round table was held on May 24th and was well attended. Kelly Shuck, Employment First and Community Life Engagement Project Manager, was there to present and answer questions. Heidi then shared that an individual toured the Wesley Street home and both guardians and the residential provider are on board with pursuing this arrangement, which will fill one of the current vacancies.

Deb then showed a portion of the video from the Shared Decision Making Event to the Board members.

Early Intervention & Family Support Services: Dennis informed the Four County Part C Agreement had recently been submitted to DODD. This agreement is used to draw down money to pay for Early Intervention Service Coordinators and the evaluations/assessments completed by the Board and this year's contract is for \$83,584. Dennis then shared the Early Intervention team had created their goals they want to achieve with their participation in the TREES (Tools & Resources for Engaging, Empowering, and Supporting Families) program. Williams County is one of eight (8) Ohio counties participating in this program. In addition, Dennis reported the Summer Enrichment Program begins on July 9, 2019 and will run through August 2.

New Hope Community Church is hosting the program. Twenty-six (26) school age children and eighteen (18) preschool children are enrolled along with five (5) typically developing children in the school age program.

July Trip Expense

To approve the payment of \$900 from the Gift Fund for half the cost of residential staff going on the July trip to Milwaukee.

Motion: 061818-04

Motion: Mike Johnson

Second: Neil Oberlin

Motion approved unanimously.

EI Service Coordination

To approve the contract with Stacie Moore for EI Service Coordination.

Motion: 061818-05

Motion: Diane Peters

Second: Neil Oberlin

Motion approved unanimously.

EI MOU

To approve the SFY 2019 Early Intervention Memorandum of Understanding.

Motion: 061818-06

Motion: Neil Oberlin

Second: Mike Elkins

Motion approved unanimously.

Amended Language

To approve the amended language of the Community Education Services contract (formerly referred to as PR/Marketing).

Motion: 061818-07

Motion: Mike Elkins

Second: Neil Oberlin

Motion approved unanimously.

Medication Administration Policy

To approve Medication Administration Policy for the Summer Enrichment Program with word correction.

Motion: 061818-08

Motion: Mark Tipton

Second: Diane Peters

Motion approved unanimously.

Enter Executive Session

To go into Executive Session to discuss the collective bargaining agreements at 12:06 p.m.

Motion: 061818-09

Motion: Diane Peters

Second: Mike Johnson

Motion approved unanimously.

Exit Executive Session

To come out of Executive Session and declaring no action taken at 12:44 p.m.

Motion: 061818-10

Motion: Mike Johnson

Second: Neil Oberlin

Motion approved unanimously.

Collective Bargaining Agreements

To recommend the proposed Collective Bargaining Agreements for #779 and #780 to the Williams County Commissioners for approval.

Motion: 061818-11

Motion: Diane Peters

Second: Neil Oberlin

Motion approved unanimously.

Salary Increase

To increase Administrative Secretary hourly rate to \$16.00/hr. effective July 1, 2018

Motion: 061818-12

Motion: Mike Johnson

Second: Mike Elkins

Motion approved unanimously.

Adjourn

To adjourn the June 18, 2018 regular Board meeting at 12:46 p.m.

Motion: 061818-16

Motion: Neil Oberlin

Second: Diane Peters

Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Mary Dietsch