

**Williams County Board of Developmental Disabilities
Meeting Minutes (corrected)**

April 16, 2018 – 11:30 a.m.

The April 16, 2018 regular Board meeting of the Williams County Board of Developmental Disabilities was called to order at 11:30 a.m.

Roll call: Mike Johnson, Robin Kurtz, Neil Oberlin, Diane Peters, Tanya Robarge, and Mark Tipton

Excused Absence: None

Guests Present: Deb Guilford (Superintendent), Dennis Myers (Director Children Services), Heidi Hull (Director Community Services), and Amy Rohdy (NOWAC Business Manager)

Agenda

To approve the April 16, 2018 meeting agenda.

Motion: 041618-01

Motion: Mike Johnson

Second: Diane Peters

Motion approved unanimously.

Minutes

To approve the March 19, 2018 meeting minutes.

Motion: 041618-02

Motion: Neil Oberlin

Second: Tanya Robarge

Motion approved unanimously.

Financial Reports

To approve the March 2018 Financial reports.

Motion: 041618-03

Motion: Neil Oberlin

Second: Mike Johnson

Motion approved unanimously.

Program Reports: Superintendent: Deb shared that she and the SSA staff will be attending an Ohio Home and Community Based Waivers training for families and professionals presented by the ARC of Ohio at the Northwest Ohio Educational Service Center this evening. Deb also reminded the board members about the NOWAC sponsored Board member training scheduled for the evening of April 26th at Defiance College. This training will have presentations by Lori Stanfa, Ohio Association of County Boards of DD, on the proposed changes to the Home & Community Based Waiver Waiting lists and a presentation by Kyle Corbin, DODD Medicaid Development & Administration, to provide information on technology available to assist individuals and to promote independence. In addition, Deb shared she has informed the County Commissioners of the vacancy created by Ned Garver's resignation from the Board and they will be posting a legal notice seeking applications to fill the unexpired term.

Early Intervention: Dennis shared that Early Intervention received 9 referrals from the Community Screening held at the Enrichment Center on April 9 and these were in addition to 7 new referrals from Central Coordination. Dennis also noted Angela Luke is doing a good job as the Early Intervention Service Coordinator. Dennis also reported 3 new families have been enrolled in Family Support Services (FSS) and there were 11 FSS funding requests received in March, 2018.

Community Services: Heidi reported the Independent Provider Round Table held on March 22nd was attended by 7 independent providers and 4 SSAs. It provided all the providers with new information and allowed them to share contact information to develop a network to help one another. The next round table is on May 10, 2018 at Season's Bistro in Bryan. Heidi also reported the SSAs attended a training on the new waiting list process on March 28, 2018. This new process is to roll out on July 1, 2018 and the Board will be sending postcards to those on the current waiting list that outlines the new process along with contact and resource information. In addition, Heidi shared the SSAs have attended outcome trainings to receive guidance on writing Individual Service Plan (ISP) goals and trainings on supporting individuals with challenging behaviors in a way that puts the person first. These trainings are all reinforcing the Board's goal to meet the expectations of the DODD and Department of Medicaid when they conduct reviews of the Board's programs.

Marketing/Public Relations Services

To approve Marketing/Public Relations Services agreement with Savanna Weber.

Motion: 041618-04

Motion: Diane Peters

Second: Neil Oberlin

Motion approved unanimously.

Adjourn

To adjourn the March 19, 2018 regular Board meeting at 11:47 a.m.

Motion: 041618-05

Motion: Neil Oberlin

Second: Tanya Robarge

Motion approved unanimously.

Respectfully submitted,

Recording Secretary

Prepared by: Mary Dietsch